

BOARD POSITIONS

Board members are elected by the total membership to Board positions. Listed below are the positions, duties, and committee responsibilities.

President

- Presides at Board Meetings
- Coach Selection Committee
- Tie-breaking Vote
- Reviews and signs MOU with HOA Annually
- Assures Attendance at monthly ODSL Meetings
- Oversees Coaching Operations
- Liaison Swim Team Committee Chairpersons/HOA-Property Manager/Pool Contractor/PS Pool Committee

1st Vice President

- Fulfills the role of President, should that position become available
- Nominating Committee
- Registration
- Meet Operations (starter, timers, runners, setup/cleanup)
- Liaison with various Committee Chairpersons

2nd Vice President

- Nominating Committee
- Registration
- Coordinate with Team Manager re: spirit wear, team pictures, and trophies

Treasurer/Ways and Means

- Checking account
- Adherence to Local, State and Federal Laws
- Oversee Fundraising Committee
- Get Coach Contracts/Tax Forms Signed and Kept on file

Secretary

- Record meeting minutes
- Provide roster
- Update Sailfish Handbook
- Post Documents to Website
- Provide Calendar
- Update Committee Chair Contact List
- Send out Email Blasts

Auxiliary Members appointed by Board:

Team Manager

- Coach Liaison re swim meet participation
- Data Communication within team
- Swimmer statistics
- Coordinate with 2nd VP
- Liaison to ODSL Team Reps.
- Meet Manager computer program operator

Volunteer Coordinator

- Responsible for organizing all volunteers to help run swim meets and any other swim team events and track family hours.